

Request for Proposal

BCBA Certified School Behaviorist

Introduction: Our school district is seeking a highly qualified BCBA certified School Behaviorist to provide behavioral services to students in three buildings. The purpose of this Request for Proposal (RFP) is to obtain proposals from qualified applicants for this position.

Scope of Services: The selected BCBA certified School Behaviorist will provide services to special education and general education students across three buildings in the school district. The services provided will include:

- Conducting Functional Behavior Assessments (FBA) and developing Behavior Intervention Plans (BIP) for individual students as needed.
- Providing direct and indirect behavior intervention services to students who require additional support.
- Collaborating with general education and special education teachers, paraprofessionals, administrators, and parents to implement behavior intervention plans effectively.
- Providing training to school staff on effective behavior management strategies, data collection, and analysis.
- Participating in Individualized Education Plan (IEP) meetings for students who require behavior support services.
- Maintaining accurate and up-to-date documentation of behavior intervention services and progress monitoring.
- Provide direct support to all Self-Contained students and staff including monitoring Discrete Trials programs, developing new academic programs as needed to build upon previously mastered skills, support teachers in administering the ABLLS, support teachers in using the WEB-ABLLS and Rethink Autism Platforms.
- Provide direct support services during Extended School Year (ESY) programming.

Qualifications: The selected BCBA certified School Behaviorist must meet the following qualifications:

- Hold a current certification as a Board-Certified Behavior Analyst (BCBA).
- Have experience providing behavior intervention services to school-aged children.
- Have knowledge of evidence-based practices for behavior intervention.
- Have excellent written and verbal communication skills.
- Have the ability to work collaboratively with school staff, parents, and administrators.
- Have the ability to maintain accurate and up-to-date documentation of behavior intervention services.

Timeline: Proposals should be submitted by August 1st, at 12 a.m. Late submissions will not be considered. The evaluation process will take place during the first week of August, and the successful proposer will be notified by August 15, 2023. The contract is expected to begin on September 1, 2023, and will continue through June 30, 2024, with an option to renew for an additional year based on performance and availability of funds.

Submission: Proposals must be submitted in electronic format to the following email address: **s.kingdobson@erboe.net** If you have any questions, please contact us at the same email address.

Evaluation Criteria: Proposals will be evaluated based on the following criteria:

- Qualifications and experience of the BCBA.
- Approach to providing professional development to teachers.
- Proposed timeline for completing the scope of services.
- Proposed fee structure.